

KING GEORGE'S FIELD CHARITY BOARD

Wednesday, 18 March 2015 at 5.15 p.m.

Room C1, 1st Floor, Town Hall, Mulberry Place, 5 Clove Crescent,
London, E14 2BG

The meeting is open to the public to attend.

Members:

Mayor Lutfur Rahman	(Mayor)
Councillor Oliur Rahman	(Deputy Mayor and Cabinet Member for Economic Development (Jobs, Skills and Enterprise))
Councillor Ohid Ahmed	(Cabinet Member for Community Safety)
Councillor Shahed Ali	(Cabinet Member for Clean and Green)
Councillor Abdul Asad	(Cabinet Member for Health and Adult Services)
Councillor Alibor Choudhury	(Cabinet Member for Resources)
Councillor Shafiqul Haque	(Cabinet Member for Culture)
Councillor Rabina Khan	(Cabinet Member for Housing and Development)
Councillor Aminur Khan	(Cabinet Member for Policy, Strategy and Performance)
Councillor Gulam Robbani	(Cabinet Member for Education and Children's Services)

[The quorum for this body is 3 Members]

Contact for further enquiries:

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Web: <http://www.towerhamlets.gov.uk/committee>

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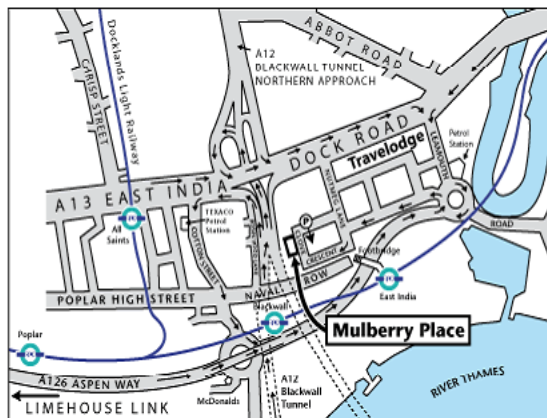
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SECTION ONE

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS (Pages 1 - 4)

To note any declarations of interest made by Members, including those restricting Members from voting on the questions detailed in Section 106 of the Local Government Finance Act, 1992.

See attached note from the Monitoring Officer.

3. UNRESTRICTED MINUTES

PAGE NUMBER	WARD(S) AFFECTED
5 - 10	

To confirm the unrestricted minutes of the meeting of the Board held on 28 January 2015 as a correct record of the proceedings.

4. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT SECTION (Pink Papers)

The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

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Agenda Item 2

DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

Interests and Disclosable Pecuniary Interests (DPIs)

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

Effect of a Disclosable Pecuniary Interest on participation at meetings

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

Further advice

For further advice please contact:-

Meic Sullivan-Gould, Monitoring Officer, 020 7364 4801; or

John Williams, Service Head, Democratic Services, 020 7364 4204

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

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LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE KING GEORGE'S FIELD CHARITY BOARD

HELD AT 5.15 P.M. ON WEDNESDAY, 28 JANUARY 2015

**ROOM C1, 1ST FLOOR, TOWN HALL, MULBERRY PLACE, 5 CLOVE
CRESCENT, LONDON, E14 2BG**

Members Present:

Mayor Lutfur Rahman	– (Mayor)
Councillor Shahed Ali	– (Cabinet Member for Clean and Green)
Councillor Alibor Choudhury	– (Cabinet Member for Resources)
Councillor Aminur Khan	– (Cabinet Member for Policy, Strategy and Performance)
Councillor Gulam Robbani	– (Cabinet Member for Education and Children's Services)

Apologies:

Councillor Oliur Rahman	– (Deputy Mayor and Cabinet Member for Economic Development (Jobs, Skills and Enterprise))
Councillor Ohid Ahmed	– (Cabinet Member for Community Safety)
Councillor Abdul Asad	– (Cabinet Member for Health and Adult Services)
Councillor Shafiqul Haque	– (Cabinet Member for Culture)
Councillor Rabina Khan	– (Cabinet Member for Housing and Development)

Officers Present:

Antoinette Duhaney	– (Interim Senior Committee Officer)
Stephen Murray	– (Head of Arts and Events, Communities Localities & Culture)
Surjit Sandhu	– (Principal Lawyer, Department of Law Probity and Governance)

1. DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS

Councillor Alibor Choudury declared an interest in agenda item 3.1 – Teaching Pod for Stepney City Farm on the grounds that the site was in his ward and he had visited the site.

2. PUBLIC MINUTES OF THE PREVIOUS MEETINGS

RESOLVED

That the public minutes of the previous meetings of the King George's Field Charity Board held on 23 July and 17 September 2014 be agreed and signed by the Chair as a correct record of proceedings.

3. REPORTS FOR CONSIDERATION

3.1 REQUEST FOR LANDLORDS CONSENT FOR CONSTRUCTION OF TEACHING POD AT STEPNEY CITY FARM (SCF)

The report was introduced by Stephen Murray, Communities, Localities & Culture. He advised that landlord consent was required to make any changes to the site or construct any new buildings. Stepney City Farm (SCF) had submitted an application for Big Lottery funding which was subject to the granting of landlord permission to construct an Eco Pod. Planning permission for the construction of an Eco Pod had already been granted.

Representatives from SCF addressed the meeting and outlined their reasons for seeking Landlord consent. SCF received 30,000 visitors annually and needed an indoor space to cater for them. The site had ample space to accommodate an Eco Pod and the building would be used primarily as a classroom space and also as a space for volunteers. The Eco Pod was not a permanent structure and would be made from recyclable materials. It would facilitate an enhanced learning experience for visitors and provide a multi-purpose space for volunteers, most of whom lived within a 2 mile radius of SCF.

In response to questions and comments from Members, SCF representatives stated that

- The Eco Pod would measure 48sqm and could accommodate 30 pupils. It was not a permanent structure, was made from fully recyclable materials and would have a green roof.
- The existing/café space was very cramped and the eco Pod would be a dedicated volunteer space which would be located to the left hand side of the barn.
- The new structure would improve the amenity value of the site and provide an enhanced quality learning experience for visiting schools
- SCF catered for all age ranges and had a variety of learning programmes and activities to suit all learning needs.
- There would be no changes to livestock and the new Eco Pod would encourage more visitors as an indoor space would provide shelter during bad weather.

- Organisations such as the City Gateway Project were working with young people and volunteers of all ages were involved in directed learning.

Stephen Murray stated that SCF's lease was specific to the provision of learning and farm and related activity on the site. A 10 year lease had been granted and there were 8 years left on the lease. If the Council/King Georges Field Charity Board was so minded, the lease could be extended for a further 7 years without the extension having to be treated as a disposal. However the Section 106 funding was conditional on a 25 year lease being granted.

Surjit Sandhu, Legal Services stated that subject to Landlord consent being given, a formal license agreement was required any lease issues would need to be clarified.

Having considered the presentation by SCF representatives and the observations from officers, Members were satisfied that whilst wishing to protect the livestock and produce on the site, there was a need to improve accommodation on the site. Members felt assured that an Eco Pod would not have an adverse impact on the amenity of the site and the Chair MOVED, it was seconded and

RESOLVED

- (1) That the report be noted.
- (2) That landlord consent be granted for the construction of an Eco Pod at Stepney City Farm.

3.2 REPORT TO TRUSTEES: UPDATE ON MILE END PARK

The report was introduced by Stephen Murray, Communities, Localities & Culture who drew the Board's attention to a supplementary report regarding 558 Mile End Road which would be considered later on in the meeting under exempt business. Mr Murray stated that in respect of the Guidelines for Community Access to Mile End Park Pavilions, applications for use would be determined on the basis of set criteria. Having a published policy with transparent criteria was the best way to regulate use and avoid treating particular organisations more favourably. It was also proposed that current unmanaged parking near the green bridge was regulated to bring it in line with other on street parking within the zone and also to address illegal parking.

Members supported the proposals for regulated parking but expressed concerns that lower parking costs in comparison to on street parking elsewhere in the zone, could encourage commuter parking although it would generate income. In respect of the Guidelines for Community Access, Members were concerned that a fixed allocation of hours for use by certain groups could potentially constrain the Council and requested that officers consider the guidelines further.

RESOLVED

- (1) That the guidelines for free and subsidised usage of the Arts & Ecology Pavilions in Mile End Park be considered further and resubmitted to the next meeting.
- (2) That the development of the car park adjacent to the Green Bridge as pay and display parking managed by the Council be agreed and that parking bays be introduced within the park at Haverfield Road.
- (3) That the parking tariffs be charged at the same rates as on street parking within the zone. (maximum stay 4 hours)
- (4) That the update on the status of commercial units as set out in para 4.7 of the report be noted and that officers be authorised to progress any expression of interest.
- (5) That the request from MAK Ltd (trading as Budgens) to assign their lease for 383-387 Mile Road to Co-operative Group Food Limited be approved and that officers be authorised to progress the assignment of the lease.

3.3 KING GEORGE'S FIELD CHARITABLE TRUST ANNUAL ACCOUNTS 2013/14

The report was introduced by Stephen Adams, Communities, Localities & Culture In response to questions and comments from Members, Mr Adams stated that salary costs were specific to each park and was broken down further by the number of hours used for each Park Ranger. The repairs & maintenance budget also included grounds maintenance costs.

RESOLVED

- (1) That the annual report and accounts for the King George's Field, Mile End Charity (registered number 1077859) for the 2013/2014 financial year as set out in Appendix 1 to the report be approved
- (2) That the annual report and accounts for the King George's Field Tredegar Square charity (registered number 1088999) for the 2013/2014 financial year as set out in Appendix 2 to the report be approved
- (3) That the Mayor be authorised to sign the annual reports and accounts for submission to the Charity Commission.
- (4) That officers provide a breakdown of specific areas of spend on the repairs & maintenance budget for the last 5 years and also voids

The meeting ended at 6.55 p.m.

Chair, Mayor Lutfur Rahman
King George's Field Charity Board

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